Department/Program Assessment Plan

Department/Program: Health Information Coding Specialist

Contact Person: Kris (Sher) Hancke

Date Plan Submitted:

1. Program Maps

Please include below or attach a curriculum map linking program outcomes to courses. Also include a map indicating where in the program College Learning Outcomes and High Impact Practices are addressed.

Curriculum Map

Courses	Use computer applications and software in maintaining health information in health records.	Research and rely on knowledge in correct medical terminology, anatomy and physiology, pharmacology, and disease processes.	Identify and apply accurate diagnostic and procedural codes for reimbursement.	Exhibit professional communication skills in oral, written, and electronic formats.	Maintain confidentiality of health information while developing a commitment to adhering to the standards of professional integrity, honesty, and fairness.	Interact professionally in the healthcare environment with healthcare providers, patients/clients, and the public while understanding diversity among cultures and societies.	Apply knowledge of health information technology to solve problems while utilizing critical thinking skills.
AHMS 108	X			X	X	X	
AHMS 144		X					
AHMS 157							X
AHMS 160			X				
AHMS 164			X				
AHMS 201		X		X			
AHMS 158					X	X	
AHMS 212			X				

AHMS 213			X				
AHMS 285			X				X
HTH 180		X					

B= student ability to demonstrate the learning outcome is considered basic

I = student ability to demonstrate the learning outcome is considered introductory

R = student ability to demonstrate the learning outcome is reinforced, based on previous learning experiences

P= student ability to demonstrate the learning outcome is considered proficient

CLO/HIPs alignment

Course	CLOs			HIPs										
	Critical Thinking	Comm.	Prof.	FYS	CIE	LC	WIC	CAP	UR	DGL	eP	SL	IN	CCP
AHMS 108			X											
AHMS 144		X												
AHMS 157	X													
AHMS 160	X													
AHMS 164	X													
AHMS 201	X	X	X				X							
AHMS 158			X				X							
AHMS 212	X													
AHMS 213	X													
AHMS 285	X													X
HTH 180	X													

CLOs: Critical Thinking   Communication   Professionalism

HIPS: First-Year Seminars/Experiences (FYS) Common Intellectual Experiences (CIE)   Learning Community (LC) Writing-Intensive Courses (WIC)   Collaborative Assignments/Projects (CAP)   Undergraduate Research (UR)   Diversity/Global Learning (DGL)   ePortfolios (eP)   Service Learning (SL) Internships (IN)   Capstone Courses/Projects (CCP)

2. Assessment Plan and Schedule

Please provide a multi-year schedule indicating when program outcome assessment will be reported and what classes will be used to assess program outcomes. The assessment cycle should be 5 years or less.

*Programs with external accreditation should follow the assessment timeline and requirements of their accrediting body. Please share your assessment schedule (if applicable) below. Otherwise, please give a detailed response to item 3.

Program Outcome	Year Reported	Course(s) used to assess outcome
Use computer applications and software in maintaining health information in health records.	2022	AHMS 108
Research and rely on knowledge in correct medical terminology, anatomy and physiology, pharmacology, and disease processes.	2022	AHMS 201
Identify and apply accurate diagnostic and procedural codes for reimbursement.	2023	AHMS 164
Exhibit professional communication skills in oral, written, and electronic formats.	2023	AHMS 201
Maintain confidentiality of health information while developing a commitment to adhering to the standards of professional integrity, honesty, and fairness.	2023	AHMS 158
Interact professionally in the healthcare environment with healthcare providers, patients/clients, and the public while understanding diversity among cultures and societies.	2024	AHMS 158
Apply knowledge of health information technology to solve problems while utilizing critical thinking skills.	2024	AHMS 285

3. Assessment Process

Individual faculty will be asked to follow the assessment plan and schedule as indicated above. Faculty will be expected to complete reflections for the courses indicated. Please note here 1) when reflections will be completed (e.g., end of block, end of semester, fall, spring, summer, etc.), and 2) any additional assessment processes your department/program will follow.

The reflections will be completed at the end of the spring or summer semester. The PCAP through AHIMA is an additional assessment process that our department/program will follow.

4. College Learning Outcomes Assessment

Please indicate here if CLOs will be assessed using any departmental/programmatic assessments or if they will be assessed by individual faculty using a tool of their choice.

Department/Program Assessment_____

What is the tool or assessment? The tool or assessment that faculty will use to assess CLOs is course specific exams and/or assignments.

Individual Faculty Assessment_____

5. Opportunities for Change

Please indicate here any opportunities for change on which your department/program plans to work during the assessment cycle and how those changes will be assessed. Examples might include improving pass rates in a course, creating departmental assessments, etc.

One opportunity of change that our department/program plans to work on during the assessment cycle is the standardization of online courses in D2L. These changes will be assessed by the Program Director reviewing all courses in the program with a check list of items that must be included and/or protocols adhered to in order to be considered "standardized".

Please return this completed form to Mandy Wright at assessment@gfcmsu.edu.