

## Department/Program Assessment Plan

Department/Program: Accounting

Contact Person: Kerry Dolan

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### 1. Program Maps

Please include below or attach a curriculum map linking program outcomes to courses. Also include a map indicating where in the program College Learning Outcomes and High Impact Practices are addressed.

#### Curriculum Map

Courses	Prepare and interpret financial records for a business while applying generally accepted accounting principles and industry standards.	Identify and explain common internal control activities implemented in business organizations.	Use computerized accounting software.	Communicate professionally, both orally and in writing.	Compute payrolls and prepare basic federal and state payroll tax forms.	Prepare basic income tax returns for individuals and businesses.	Analyze the legal, ethical, and practical implications of business decisions.
Choice of courses within discipline allowed							
Elective							
ACTG 101	I	I			I		
ACTG 102	R						
ACTG 180	I				I		
ACTG 201	P	I					
ACTG 202	I						
ACTG 205			R				
ACTG 211						I	
ACTG 215	I						
BGEN 105							I
BGEN 235							R

Courses Choice of courses within discipline allowed Elective	Prepare and interpret financial records for a business while applying generally accepted accounting principles and industry standards.	Identify and explain common internal control activities implemented in business organizations.	Use computerized accounting software.	Communicate professionally, both orally and in writing.	Compute payrolls and prepare basic federal and state payroll tax forms.	Prepare basic income tax returns for individuals and businesses.	Analyze the legal, ethical, and practical implications of business decisions.
CAPP 131			I				
CAPP 156			R				
COMX 115				I			
M 105	B						
M 121	B						
WRIT 101				I			
WRIT 121				I			
WRIT 220				R			
ACTG 291*		R					
ACTG 298*			R				
BGEN 220							R
CAPP 158			R				
CAPP 266			P				
CSCI 100			I				
ECNS 201							I
ECNS 202							I
STAT 216	I						

B= student ability to demonstrate the learning outcome is considered basic

I = student ability to demonstrate the learning outcome is considered introductory

R = student ability to demonstrate the learning outcome is reinforced, based on previous learning experiences

P = student ability to demonstrate the learning outcome is considered proficient

\* = due to the nature of these courses, the course outcomes may vary each semester

**CLO/HIPs alignment**

Course	CLOs			HIPs										
	Critical Thinking	Comm.	Prof.	FYS	CIE	LC	WIC	CAP	UR	DGL	eP	SL	IN	CCP
WRIT 101		X												
WRIT 121		X	X											
WRIT 220		X	X											
COMX 115		X												
ACTG 101	X		X								X			X
ACTG 102	X		X								X			X
ACTG 180	X		X											X
ACTG 201	X		X								X			
ACTG 202	X		X								X			
ACTG 205			X											
ACTG 211	X		X											X
ACTG 215	X		X											X
ACTG 291	X													
ACTG 298			X										X	
BGEN 105	X													
BGEN 220	X													
BGEN 235	X													
ECNS 201	X													
ECNS 202	X													
M105	X													
M 121	X													
STAT 216	X													
CAPP 131			X											
CAPP 156			X											
CAPP 158			X											
CAPP 266			X											
CSCI 100			X											

CLOs: Critical Thinking

Communication

Professionalism

HIPS: First-Year Seminars/Experiences (FYS) Common Intellectual Experiences (CIE) Learning Community (LC) Writing-Intensive Courses (WIC) Collaborative Assignments/Projects (CAP) Undergraduate Research (UR) Diversity/Global Learning (DGL) ePortfolios (eP) Service Learning (SL) Internships (IN) Capstone Courses/Projects (CCP)

## 2. Assessment Plan and Schedule

**Please provide a multi-year schedule indicating when program outcome assessment will be reported and what classes will be used to assess program outcomes. The assessment cycle should be 5 years or less.**

\*Programs with external accreditation should follow the assessment timeline and requirements of their accrediting body. Please share your assessment schedule (if applicable) below. Otherwise, please give a detailed response to item 3.

Course	Year Reported	Program Outcome(s) Assessed
ACTG 101	Fall 2020	Prepare and interpret financial records for a business while applying generally accepted accounting principles and industry standards. Identify and explain common internal control activities implemented in business organizations. Compute payrolls and prepare basic federal and state tax payroll tax forms.
ACTG 102	Spring 2021	Prepare and Interpret financial records for a business while applying generally accepted accounting principles and industry standards.
ACTG 180	Spring 2020	Prepare and Interpret financial records for a business while applying generally accepted accounting principles and industry standards. Compute payrolls and prepare basic federal and state tax payroll tax forms.
ACTG 201	Fall 2020	Prepare and Interpret financial records for a business while applying generally accepted accounting principles and industry standards. Identify and explain common internal control activities implemented in business organizations.
ACTG 202	Spring 2021	Prepare and Interpret financial records for a business while applying generally accepted accounting principles and industry standards.
ACTG 205	Spring 2022	Use computerized accounting software.
ACTG 211	Fall 2021	Prepare basic income tax returns for individuals and businesses.
ACTG 215	Spring 2022	Prepare and Interpret financial records for a business while applying generally accepted accounting principles and industry standards.
ACTG 291	When Taught	Due to the nature of this course, program outcomes will vary by term.
ACTG 298	When Taught	Due to the nature of this course, program outcomes will vary by term.
BGEN 105	Fall 2021	Analyze the legal, ethical, and practical implications of business decisions.
BGEN 220	Spring 2022	Analyze the legal, ethical, and practical implications of business decisions.

BGEN 235	Fall 2021	Analyze the legal, ethical, and practical implications of business decisions.
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### 3. Assessment Process

**Individual faculty will be asked to follow the assessment plan and schedule as indicated above. Faculty will be expected to complete reflections for the courses indicated. Please note here 1) when reflections will be completed, and 2) any additional assessment processes your department/program will follow.**

Faculty will submit a reflection to the Department Chair each semester after a course is taught. The reflection will include performance metrics for each course outcome as well as unstructured space for modifying the course in future semesters.

### 4. College Learning Outcomes Assessment

**Please indicate here if CLOs will be assessed using any departmental/programmatic assessments or if they will be assessed by individual faculty using a tool of their choice.**

Department/Program Assessment

What is the tool or assessment? Each course has a capstone project, portfolio, or set of exams that is common to all sections. These common assessments will be used as evidence when evaluating the CLO.

Individual Faculty Assessment

### 5. Opportunities for Change

**Please indicate here any opportunities for change on which your department/program plans to work during the assessment cycle and how those changes will be assessed. Examples might include improving pass rates in a course, creating departmental assessments, etc.**

The departmental goal is continuous improvement as measured by student achievement on key assignments identified in each course. This is measured formally each semester through the faculty self-reflections submitted to the Department Chair which highlight any specific areas for improvement.

Please return this completed form to Mandy Wright at [assessment@gfcmsu.edu](mailto:assessment@gfcmsu.edu).